

Minutes  
Central Region Homeland Security Advisory Council  
(CRHSAC)

Equipment Subcommittee

February 5, 2019

2:00 PM

Members Present: **Patrick Purcell, Chair**, Fire Chief, Town of Westborough; **Jim Barclay**, EMD, Town of Royalston; **Tina Dixon**, CMEMSC (designee to Edward McNamara); **Dean Kochanowski**, Fire Chief, Town of Dudley; **Kevin Roy**, Fire Chief, City of Fitchburg; **C. Thomas O'Donnell**, Police Chief, Town of West Brookfield; **Jeff Wilson**, Fire Chief, Retired, Town of Oxford.

Attendees: **Peter Peloquin**, CMRPC; **Conor McCormack**, CMRPC; **Kristen Jerome**, MEMA; **Nicolas DaDalt**, EOPSS; **Ken Charlton**, CEMLEC SWAT; **Gary Fleischer**, Worcester Fire; **William Lyver**, Police Chief, Town of Northborough; **Russ Hall**, Fire Chief, Town of Holden

Call to Order: Chief Purcell is running late, Chief Kochanowski will run meeting until his arrival. Chief Kochanowski called the meeting to order at 2:00 PM

Minutes: The minutes of January 8, 2019 were presented for approval. Mr. Barclay motioned for approval, seconded by Ms. Dixon, **motion approved.**

Financial: This portion was set aside until the Full Council meeting.

Project Status/Old Business: Mr. McCormack gave the update.

Completed Projects:

Project update, PJ16-3.02.1 Fire District 7 & 8 Structural Collapse Response Equipment, Phase I (FFY2016): All work is done. Finalizing payment of invoices with MAPC.

Project update, PJ16-3.02.2 Fire District 7 & 8 Structural Collapse Response Equipment Phase II (FFY2016): All work is done. Finalizing payment of invoices with MAPC.

Project update, PJ17-3.01.1 Fire District 7 & 8 Structural Collapse Response Equipment, Phase III (FFY2017): Last items, 4 load indicators, we delivered. All work is done. Finalizing payment of invoices with MAPC.

Project update, PJ16-4.04 FD-8 Dive Team Equipment (FFY2016): All equipment is in, order complete. HP Port gauges were delivered in 2019. That line item has to be moved to FFY17 budget. Working with MAPC to finalize the project.

Project update, PJ17-4.01 Fire District 14 Dive Team Equipment (FFY2017): Project complete. MAPC has issued payment.

Project Updates:

Project update, PJ17-2.01 Southbridge Tow Vehicle (FFY2017): All work is complete. Waiting on proof of payment for graphics package from the Town of Southbridge to submit final paperwork for payment.

Project Update, PJ17-4.02 Fire District 8 Dive Team Equipment (FFY2017): Quotes came in from vendors. Worked with Chief Sullivan of Lunenburg to address some concerns about the vendor's bids. Will be switching vendors for several items.

Project Update, PJ17-4.03 – FD-7 Dive Team Equipment (FFY2017): Waiting for EOPSS approval to move forward with project.

Project Update, PJ17-7.01 – CEMLEC SWAT Team Equipment (FFY2017): Waiting for EOPSS approval to move forward with project.

Old Business: None

New Business:

PJ18-5.01 – FD-7 Dive Team Inflatable Boat (FFY2018): Fiscal year on agenda and PJ corrected to FFY18. Part of preapproved FD-7 Dive Team equipment and training in FFY18 budget. After discussion of the size of the boat, Chief O'Donnell motioned to approve the project in the amount listed on the PJ, \$9,425, seconded by Mr. Barclay. All in favor, **motion approved.**

PJ18-8.02 – FD-14 EMS/Fire Tactical Gear (FFY2018): Discussion was held on the need for the training portion of the PJ. Without anyone available to answer questions about the project, Chief O'Donnell motioned to table a vote, seconded by Chief Roy. All in favor, **motion approved.**

New Business Unforeseen by the Chair: None

Next Meeting: March 5<sup>th</sup>, 2019

Adjourn: Mr. Wilson made a motion to adjourn the meeting at 2:11 PM, seconded by Chief O'Donnell, **motion approved.**

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Minutes taken and prepared by Conor McCormack, CMRPC

Minutes were approved – March 5, 2019

Materials included in the meeting packet:

- Agenda
- Meeting Minutes of January 8, 2019
- PJ18-5.01 – FD-7 Dive Team Inflatable Boat (FFY2018)
- PJ18-8.02 – FD-14 EMS/Fire Tactical Gear (FFY2018)