Minutes

Central Region Homeland Security Advisory Council

Tuesday, October 6, 2020 3:00 PM

Virtual Meeting

Members Present: **Neal Aspesi**, Emergency Mgmt./Fire, Town of Southborough; **Nicholas DaDalt**, CMEMSC; **Dean Kochanowski**, Fire Chief, Town of Dudley; **Patrick Purcell**, Fire Chief, Town of Westborough; **Russ Hall**, Fire Chief, Town of Holden; C. **Thomas O’Donnell**, Police Chief, Town of West Brookfield; **William Lyver**, Police Chief, Town of Northborough; **Christopher Montiverdi**, Public Health, Town of Leicester; **William Coyle**, DPW, Town of Auburn; **Jim Barclay**, EMD, Town of Royalston; **Andrew Klein,** VP of Student Affairs, Anna Maria College; **Julie Jacobson**, Town Manager, Town of Auburn; **Jeffrey Lourie,** Police Chief, Town of Westborough; **Paul Normandin**, D7 Southbridge Fire; **Michael Shaw,** Webster Police Department

Members Absent: **Lewis Evangelidis**, Worcester County Sheriff; **Michael Lavoie**, Fire Chief, City of Worcester; **Steven Sargent,** Police Chief, City of Worcester; **Marc Kasaras**, WCSO; **David Trabucco,** WRTA; **John Broach**, MD, MPH, Dir. Div. of Disaster Medicine and EM, UMass Memorial.

Non-Voting Attendees Present**:** **Greg Lynskey,** SWCCC; **Gary Fleischer**, District Fire Chief, City of Worcester; **Kevin Filchak**, MEMA; **Kristen Jerome**, MEMA; **Peter Peloquin**, CMRPC**; Anthony Senesi,** CMRPC**; Ali Novak**, CMRPC; **Patricia McGuirck,** EOPSS; **Melissa Nazzaro**, EOPSS; **Amy Reilly,** MAPC; **Seth Bouvier,** EOPSS, **Trish Settles,** CMRPC.

Call to Order: Chairman, Chief Dean Kochanowski called the meeting to order at 3:00 PM.

Minutes: Mr. Montiverdi motioned to accept the meeting minutes of September 1st, 2020 seconded by Chief O’Donnell. All in favor, **motion approved**.

Financial Report: Ms. Novak gave the update.

FFY2018 Budget Review

The planning subcommittee met earlier today (10/6/20) to discuss moving projects from FY19 to FY18, and therefore spending down FY18 funds. There is currently $300,000 left in FY18. During the November CRHSAC meeting, Ms. Novak will outline potential project transfers. There is currently roughly $50,000 in the training line items that need to go to FY19.

FFY2019 Budget Review

Financial Transfers:

LETPA Spending Update:

Chairman’s Report:

Chief Kochanowski stated that the Council needs to recognize recent retired members, Chief Roy, Carl Eckman, and Chief Wilson. Mr. Barclay is looking into Chief Roy’s information and bio. Chief Purcell is looking into Chief Wilson’s information and bio. Chief O’Donnell is looking into Carl Eckman’s information and bio.

Chief Kochanowski emphasized the importance of the dive team in the CRHSAC region. They have been instrumental in recent incidents and events. Chief Kochanowski stated that it is an example of an excellent utilization of funds by CRHSAC. All of the CRHSAC funded trailers were utilized in the incident in Sutton. Chief Kochanowski stated that more equipment will be needed in dive and tech and there will be additional projects that will be submitted.

Discussion: CRHSAC Council Membership

Emergency Management Nomination:

Lt. Aspesi will have a replacement nomination by the November meeting.

Fire Department Nomination:

Russ Hall has moved into Chief Roy’s position. Chief Hall nominates Chief Howe of Oakham as his delegate. Chief O’Donnell made a motion to approve the nomination of Chief Howe of Oakham as the delegate for the Fire Department seat, seconded by Lt. Aspesi. All in favor, **motion approved.**

Equipment Sub Committee Report: Ms. Novak gave the report.

Completed Projects: None

Project Updates:

PJ18-5.01 Fire District 7 Ice Dive Equipment (FFY2018)

The first round of purchase orders have been completed, vendors are currently working with MAPC to keep the project moving forward.

PJ18-6.02 Fire District 7 & 8 Trench Rescue Equipment & Trailer (FFY2018)

The project is almost complete, they are awaiting masks and are still backordered.

PJ18-6.05 Fire District 7 Trench Rescue Trailer (FFY2018)

The trailer has been delivered on September 1st. There is a proposed amendment that will include $1,000 of proposed changes to the trailer.

PJ18-6.06 Fire District 14 Tech Rescue Boat (FFY2018)

The boat was delivered last week, they are still awaiting equipment that did not show up with the boat.

PJ18-6.07 Fire District 7 Trench Rescue Equipment (FFY2018)

They are awaiting minor equipment to arrive.

PJ18-8.09 CEMLEC Robot (FFY2018)

They are still awaiting training for the robot, roughly a $3,000 expense that cannot be completed due to COVID-19.

PJ19-10.01 The Borough’s MILO ASHER Training Equipment (FFY2019)

The specs have been sent to MAPC and is moving forward.

PJ18-8.02 Fire District 14 Tactical Gear (FFY2018)

The first round of purchase orders have been completed.

PJ19-12.01 Wachusett Area Active Shooter Equipment (FFY2019

The purchase orders have started, the project is moving forward.

PJ19-18.02 Radiological Dispersal Device Equipment (FFY2019)

PJ18-5.02 Fire District 8 Dive Team SCUBA and Underwater Search Equipment (FF2018)

The purchase orders have started, the project is moving forward.

PJ19-3.2 Blast Bags-Active Threat Trauma Bags (FY2019)

Currently working on the specs with the point of contact, there should be more information to come next month.

New Business:

Transfer of the D7 Foam Trailer from Worcester Fire to Charlton Fire (G. Fleischer)

Ms. Novak will check to see if an MOU has been created, if not she will create one. Tabled until the next meeting.

PJ19-4.1 FD 7 Swift Water Rescue Equipment

The total project cost is $43,793 for a FY19 project. Mr. DaDalt made a motion to approve the project, seconded by Mr. Barclay, all in favor, **motion approved.**

PJXX-X.XX Gas Calibration Stations

This is to replace all of the calibration stations in the region. Chief O’Donnell made a motion to approve the spending of $131,550 out of FY18, seconded by Lt. Aspesi. All in favor, **motion approved.**

CMED Generator RFP

The subcommittee decided that they will look at the rating system for the RFP. This has been tabled until the next meeting.

Inter-Operability Sub Committee Report: Mr. James Barclay

Completed Projects:

N*o*ne

Project Updates:

PJ18-9.01-Fire District 8 High Band Repeater System Upgrade (FFY2018)

This project is pending a meeting with FD8. This project would tie into additional funding to create a county wide inter-operability system.

PJ19-10.01 WCSO MCU Radio Upgrades (FFY2019)

This project received SEIC approval, the project was submitted. Ms. Novak stated that the project will go out for bid this week.

PJ18-9.03 Worcester Aluma Tower Upgrade

Everything has been submitted. Although Aluma Tower is the preferred vendor however it has to go out to bid. The RFQ is due today (10/6/20). Chief Fleischer asked if Amy Reilly had any information regarding the RFQs. There are no quotes in as of ten minutes before the deadline. Chief Fleischer will reach out to his point of contact regarding this.

Old Business:

Discussion: Formation of a Regional Information Center (RIC)

The RIC discussion has been tabled to a later date.

New Business:

PJ19-6.1 Radio Cache System

The total cost is $78,170 instead of the allocated $70,000. Mr. Barclay made a motion to approve the project in the amount of $78,170, seconded by Mr. Montiverdi, all in favor, **motion approved.**

Training Sub Committee Report: Lt. Neal Aspesi

Project Updates:

TRR18-5.06 – Fire District 7 Ice Dive Training (FFY2018)

The training is unable to occur due to COVID-19. $6,050 has been allocated for the training.

TRR18-8.11 – Worcester Airport ASHER Training (FFY2018)

The training is unable to occur due to COVID-19. $6,855.88 has been allocated for the training.

TRR18-8.12 Blackstone Area Active Shooter Training (FFY2018)

The training is unable to occur due to COVID-19. $6,400 has been allocated for the training.

TRR19-5.01 Fire District 7, 8 & 14 Structural Collapse Training (FFY2019)

The project is moving forward.

TRR18-8.13 – Western Worcester Area ASHER Training (FFY2018)

The training is unable to occur due to COVID-19. $25,855 has been allocated for the training.

TRR19-18.01-- Radiological Dispersal Device Training (FFY2019)

2,400 has been allocated for the training.

TRR18-2.02 -Joint Cyber-Security Training (eLearning Lair) (FFY2018)

This training is occurring cyber-security month. The courses are in progress.

Planning Subcommittee Report: Chief Kochanowski

Chief Kochanowski stated that the Council should anticipate budget transfers from FY19 to FY18 next month.

Mass Care/Sheltering Report: No report. Chief Kochanowski stated the Planning subcommittee suggested that the name of the subcommittee Mass Care/Sheltering and Pandemic Support. There will need to be a replacement of Mr. Montiverdi as the chair of the Mass Care/Sheltering subcommittee.

CMRPC: Ms. Novak stated that October is cyber-security month. The training from ELearning Lair will be available in the coming days.

MAPC: Ms. Reilly stated that the cyber-security training is monumental because it is organized by all four Homeland Security Councils. MAPC in conjunction with Ms. Novak and Mr. Peloquin submitted the annual inventory to EOPSS on September 30th. MAPC and CMRPC have been meeting monthly to check in on projects and the budget. Ms. Reilly emphasized that the spending for FY18 is lagging. Most regions have tapped into FY19 funds. This leaves a significant gap in spending for FY19.

EOPSS: Ms. McGuirk stated that the 2020 plan has been approved in the amount submitted.

MEMA: Ms. Jerome stated that MEMA is holding a variety of trainings in the coming weeks. The EMPG application for FY20 has been released. The application has been more streamlined. The contracts are sent out in the application. The contracts and the authorized signatory page have to be physically mailed directly to MEMA. The COVID-19 relief fund and grant does not go through MEMA.

New Business Unforeseen by the Chair: None.

Next Meeting: November 10, 2020.

Adjourn: Chief O’Donnell made a motion to adjourn the meeting at 3:50 PM, seconded by Lt. Aspesi, **motion approved.**

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Meeting minutes taken and prepared by Anthony Senesi, CMRPC